

GNIOT GROUP OF INSTITUTIONS
7, KNOWLEDGE PARK - II, GREATER NOIDA

NOTICE

No. : GNIOT/RO/Notice

Date : 25-05-2022

To : All Directors/Deans/HODs/Staff Members of GNIOT Group of Institutions

As, you all are aware that the Admissions for the next academic session has already been started and the Students/Parents are visiting the Institute on daily basis (except Sunday). Also the pass-out student are visiting the Institute on Saturdays and other holidays (except Sunday) for Issue of their Mark-sheet/Degree and for that purpose NOC from Department required.

Therefore, all Head of Department are requested to ensure opening of following departments on all working days/Holidays (except Sunday) and availability of one representative of the Department :

Sl.	Department
1.	All Labs
2.	Computer Centre + ERP
3.	Library
4.	Accounts Department
5.	Registrar Office
6.	Director Office
7.	Placement Cell

Department Representative attending the Institute on holiday (as per already declared holidays of the department in academic calendar) will be eligible to avail E.D on the same month.

Anil
25/5/22

Anil Madhwal

Group Registrar

CC : All Directors : for info. pls.

Admission Cell : in case, the Admission Cell will be open on Sunday for admission purpose, prior information for opening may be forwarded to the Concerned Departments

H.R Deptt : for info. n.a