

**GREATER NOIDA INSTITUTE OF TECHNOLOGY
7, KNOWLEDGE PARK – II, GREATER NOIDA**

NOTICE

No. : GNIOT/RO/Notice

Date : 31ST August, 2020

Sub. : **ISSUE OF BONAFIDE CERTIFICATE/FEE STRUCTURE/FEE DEMAND LETTER/ATTESTATION OF DOCUMENTS/ANY OTHER CERTIFICATE FROM REGISTRAR OFFICE**

All students are hereby informed that in case they require any type of Certificate/Letters from Registrar Office, they may only apply on-line through their Institute ERP Login. No request through e-mail in this regard will be entertained by the Registrar Office.

Process for applying Certificate :

- (i) Open your home page through Institute ERP Login
- (ii) Click on "Apply Form" I-con, available on the Left side of the Dashboard
- (iii) Select the type of Certificate required, and mention the purpose for issue of Certificate and submit the same.
- (iv) After verification, the required Certificate will be uploaded by the Registrar office on the same icon.


(REGISTRAR)

Distribution

1. All Notice Boards
2. All Directors / Deans/HODs/Mentors: for information
3. Institute ERP
4. Institute web-site