


No. : GNIOT/RO/Notice

Date : 25-10-2023

NOTICE**SUB: APPLICATIONS INVITED FROM EXISTING STUDENTS OF B.TECH
SECOND YEAR FOR CHANGE OF BRANCH IN SESSION : 2023-2024**

This is in continuation to University Letter No. AKTU/EC/2023/451 dated 21-10-2023 (copy of circular attached herewith), all existing B.Tech students, who have completed their First Year in Session : 2022-2023 and promoted to Second Year, Session : 2023-2024 are informed to note the University guidelines for change of branch as under :

- (i) Students with minimum **6.50 YGPA** or higher marks in First Year, without Carry Over Papers and have passed all the subjects in one attempt shall be eligible for branch change.
- (ii) RE-Admitted/Ex-Student/Lateral Entry students shall not be eligible for branch change.
- (iii) Maximum number of students permitted to change the branch shall be 25% of the students enrolled (newly admitted and readmitted), in First Year in the respective branch, subject to the strength of the class not decreasing below 75% of intake approved by AICTE. After branch change the intake must not be more than approved AICTE intake.
- (iv) Fee waiver/EWS category students shall be eligible for branch change only against the approved intake for fee waiver/EWS category in a particular branch.
- (v) In case a student has applied for re-evaluation/scrutiny of his/her marks of first or second semester and the result has not been declared till the time of change of branch, then such students shall not be entitled for change of branch on the basis of his/her subsequently revised result.
- (vi) Branch change shall not be permitted to any course, where Second Year existing/Re-Admitted students intake is more than the approved AICTE intake of the branch.



- (vii) Branch change in second year shall be strictly in accordance with the merit list prepared by the Institute on the basis of YGPA obtained by a student in the first year.

NOTE : AS PER POINT NO. (III) ABOVE, STUDENTS OF FOLLOWING BRANCHES ARE NOT ELIGIBLE FOR APPLYING CHANGE OF BRANCH, AS THE EXISTING STRENGTH OF THE STUDENTS IN SECOND YEAR, SESSION : 2023-24 IS LESS THAN 75% OF INTAKE APPROVED BY AICTE.

1. B.TECH (ECE) 2. B.TECH (M.E) 3. B.TECH (E.E) 4. B.TECH (CIVIL)

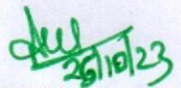
In view of the above, interested and eligible candidates are hereby informed to note the following procedure for submission of on-line application form (no hard copy will be accepted by the Institute) :

- Application Form is attached with this notice and also available in Institute ERP Login/Circular. Take a print-out and fill the application form.
- Go to your Institute ERP Login
- On the Dash-Board, there is an option for applying branch-change
- Select YES for applying branch-change
- Attach duly filled in application form and submit the same

Students are also informed to note the time-line for the above process :

Particular	Date
Last date for submission of on-line application through Institute ERP	31-10-2023
List of Candidates Applied for Branch-change will be displayed on Institute ERP Login/Circular	01-11-2023 at 02:00 p.m

In case of any discrepancy in the list of students displayed, students may contact the Registrar Office, failing which the list will be treated as final	02-11-2023 upto 04:00 p.m
Display of Final List of Students, whose branch-change was approved, as per University guidelines, will be displayed on Institute ERP Login/Circular	03-11-2023 at 04:00 p.m
Submission of Consent by the branch-change student to be uploaded on Institute ERP	04-11-2023 upto 04:00 p.m


(REGISTRAR)

COPY TO : The Director / HODs : for info. please

Institute web-site

Institute ERP Notice

All Notice Boards

GREATER NOIDA INSTITUTE OF TECHNOLOGY(ENGG. INSTITUTE)
GREATER NOIDA

**APPLICATION FORM FOR BRANCH CHANGE ON MERIT BASIS OF FIRST YEAR RESULT
FOR THE ACADEMIC SESSION : 2023-2024**

I.D NO. :

1. University Roll No. : _____
2. Name : _____
3. Father's Name : _____
4. If Admitted Under Fee Waiver Category : YES ☐ NO ☐
5. If Admitted Under EWS Category : YES ☐ NO ☐
6. First Year Result for Session : 2022-2023

Semester	Max. Marks	Marks Obtained	% age of Marks	SGPA
First				
Second				
Total				

6. A FIRST YEAR YGPA _____

7. Present Branch : _____

7. A Choice of Branch Change in order of preference :

- (i) First Choice : _____
- (ii) Second Choice : _____
- (iii) Third Choice : _____

(Signature of the Candidate)

Candidate Mobile No. : _____

Father Mobile No. ; _____

Candidate E-mail I.D. : _____



पत्रांक : ए०केटी०यू०/परी०नि०का०/2023/शा०परि०/451

दिनांक: 21 अक्टूबर, 2023

सेवा में,

निदेशक/प्राचार्य,

विश्वविद्यालय से सम्बद्ध बी०टेक पाठ्यक्रम

संचालित करने वाली समस्त संस्थायें।

विषय: विश्वविद्यालय के बी०टेक पाठ्यक्रम के द्वितीय वर्ष के तृतीय सेमेस्टर में होने वाले ब्रांच परिवर्तन के सम्बन्ध में।

महोदय,

कृपया उपरोक्त विषय के सम्बन्ध में अवगत कराना है कि सत्र 2023-24 के बी०टेक० पाठ्यक्रम के द्वितीय वर्ष के तृतीय सेमेस्टर में होने वाले ब्रांच परिवर्तन, निम्न के अनुसार किये जायेंगे:

B.Tech students (except B.Tech Biotechnology and B.Tech Agriculture Engineering) who are promoted to third semester are eligible to apply for change of branch after completing the first year of the course. The following rules will be applied for change of branch as mentioned in ordinance for Undergraduate Course (B.Tech.) 2018-19.

1. Change of branch may be allowed only against the vacant seats in the third semester as per the university regulation as given.
2. Maximum number of students permitted to change the branch shall be 25% of the students enrolled (newly admitted and readmitted in first year in the respective branch) (s), subject to the strength of the class not decreasing below 75% of intake approved by AICTE. After branch change the intake must not be more than approved AICTE intake.
3. In second year (III Semester), a student with minimum **6.5 YGPA** or higher in first year without Carry Over Papers and has passed all the subjects in single attempt shall be eligible for branch change. Re-admitted student/ Ex-student/lateral entry student shall not be eligible for branch change.
4. Branch change in second year shall be made only against clear vacancy in the particular branch. Vacancy (V) being defined as:
$$V = I - (\text{Reg} + \text{Rep})$$

I = AICTE Approved intake for the branch.
Reg = Number of Regular students promoted to III semester without carryover.
Rep = Number of Students re-admitted in III semester.
5. Vacancy shall be calculated in every branch within seven days after the declaration of first year (main) result of that academic session as on **20 October, 2023**. Any changes in the result after Carry Over Examination shall not affect the above calculated vacancy.
6. Fee waiver category students shall be eligible for branch change only against the approved intake for fee waiver in a particular branch. All norms pertaining to branch change including 1 to 4 shall be applicable for branch change of fee waiver category students only against fee waiver seats.
7. Branch Change Shall not be permitted to any course where $\text{Reg} + \text{Rep} > I$. Under no circumstances, there shall be any exception to this stipulation.
8. Branch change in second year shall be strictly in accordance with the merit list prepared by the College/Institute on the basis of YGPA obtained by a student in the first year.
- g. In case of more than one student in a class having same YGPA, the student having secured a greater **NUMBER** of higher grades shall be placed higher in merit.
- h. If the merit is still undecided after implementing rule 8(a) i.e. more than one student has identical grades in all subjects, then the student securing higher percentage of marks in first year shall be placed higher in the merit.

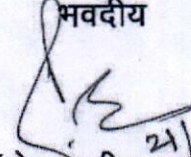
9. In case a student has applied for re-evaluation/scrutiny of his/her marks of first or second semester and the result has not been declared till the time of change of branch, then, such student shall not be entitled for change of branch on the basis of his/her subsequently revised result.
10. Branch change facility is not applicable to the students admitted to B.Tech. (Agricultural Engineering.)/B.Tech. (Bio-Technology).
11. Change of programme from one to another shall not be allowed i.e., a student admitted in one Undergraduate programme shall not be allowed to change to another Undergraduate programme.
12. The change of branch if allowed will become effective from B.Tech. III semester.
13. The Branch change process must be completed by **05 November, 2023**. Further change of branch shall not be permitted.

अवगत हो कि EWS श्रेणी में प्रवेश लिए गये छात्रों को विश्वविद्यालय के वर्तमान में लागू शाखा परिवर्तन नियम बिन्दू-6 में अंकित Fee Waiver श्रेणी के समान मानते हुए शाखा परिवर्तन EWS श्रेणी में स्वीकृत (अनुमोदित) सीटों में ही किया जाए।

- EWS श्रेणी में अनुमोदित सीटों को द्वितीय वर्ष में भी AICTE से अनुमोदित सीटों के समान अतिरिक्त ही रखा जाए।
- EWS श्रेणी में की गयी सीटों की गणना अन्य किसी भी प्रकार की, किसी अन्य श्रेणी में, शाखा परिवर्तन की प्रक्रिया में न सम्मिलित की जाए। शेष शाखा परिवर्तन के नियम यथावत रहेंगे।

आपसे अनुरोध है कि उक्त के अनुसार ब्रांच परिवर्तन कर संलग्न प्रपत्रों में प्रत्येक दशा में हस्ताक्षरित कर कार्यालय के ई-मेल coeoffice@aktu.ac.in पर दिनांक 05 नवम्बर, 2023 को साय: 5:00 बजे तक प्रेषित करते हुए तथा हस्ताक्षरित हार्ड कापी को दिनांक 10 नवम्बर, 2023 तक अधोहस्ताक्षरी कार्यालय में उपलब्ध कराने का कष्ट करें।

उक्त तिथि के पश्चात शाखा परिवर्तन के किसी भी प्रस्ताव पर किसी भी दशा में विचार नहीं किया जायेगा तथा उक्त तिथि के उपरान्त शाखा परिवर्तन संबंधी कोई भी प्रस्ताव स्वतः ही आमान्य हो जाएगा।

भवदीय

 21/10/2023
 (प्रो० राजीव कुमार)
 परीक्षा नियंत्रक

पृष्ठांकन संख्या व दिनांक: उपरोक्त।

प्रतिलिपि निम्नलिखित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित।

1. प्रतिकुलपति/कुलसचिव/वित्त अधिकारी, ए०के०टी०यू०, लखनऊ।
2. अधिष्ठाता स्नातक/परास्नातक, ए०के०टी०यू०, लखनऊ।
3. संयुक्त/उप परीक्षा नियंत्रक, ए०के०टी०यू०, लखनऊ।
4. प्रभारी, ई०आर०पी०, ए०के०टी०यू०, लखनऊ।
5. जनसम्पर्क अधिकारी, ए०के०टी०यू०, लखनऊ।
6. स्टाफ आफिसर, कुलपति, ए०के०टी०यू०, लखनऊ को मा० कुलपति महोदय के अवलोकनार्थ।

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(प्रो० राजीव कुमार)
 परीक्षा नियंत्रक