



Ref. No.: AKTU/IH/2026/488

Date: 25/01/2026

To,
The Directors of Affiliated Institutes
Dr. A.P.J. Abdul Kalam Technical University, Lucknow

Subject: Call for Nominations of AI-Based Startups for Exhibition at India AI Impact Expo 2026

Dear Madam/Sir,

Dr. A.P.J. Abdul Kalam Technical University is pleased to inform you that the University, through Innovation Hub Uttar Pradesh, is participating in the prestigious India AI Impact Expo 2026, being organized alongside the India AI Impact Summit 2026.

The Expo is being curated by the Ministry of Electronics and Information Technology (MeitY), Government of India, and will be held at Bharat Mandapam, New Delhi, providing a global platform to showcase impactful and scalable Artificial Intelligence (AI) innovations.

In this regard, AKTU invites nominations of promising AI-based startups from affiliated institutes for showcasing their innovations absolutely free of cost at the University Pavilion during the Expo.

Event Details:

- Event Name: India AI Impact Expo 2026
- Dates: 16 - 20 February 2026
- Venue: Bharat Mandapam, New Delhi
- Theme Focus: Responsible, scalable, and impact-driven Artificial Intelligence

Nomination Guidelines:

- Each institute may nominate a maximum of two (02) startups only.
- The core innovation of the startup must be based on Artificial Intelligence (AI).
- Preference will be given to startups with working prototypes, MVPs, or deployed solutions.
- Nominations will be screened and finalized at the University level by competent team.

Important Dates & Application Process:

- **Last Date to Apply: 30 January 2026**
- Application Link: <https://bit.ly/AI-ImpactExpo>

Institutes are requested to ensure that only high-quality and AI-focused nominations are forwarded, keeping in view the national and international visibility of the event.

You are requested to circulate this information among students, faculty members, incubation centers, innovation cells, and startup ecosystems of your institute and encourage eligible startups to apply within the stipulated timeline.

For any clarification or support, please feel free to contact Mr. Mahip Singh, CEO Innovation Hub UP at ceo.ihubup@aktu.ac.in or call on 9582058878



Scan the QR for registration

Regards

(Prof. Jai Prakash Pandey)
Vice-Chancellor



AI
IMPACT
SUMMIT
भारत 2026 INDIA

सर्वजन हिताय | सर्वजन सुखाय
WELFARE FOR ALL | HAPPINESS OF ALL

इसपठ

February 16 –20, 2026

Bharat Mandapam, New Delhi

Exhibitors Manual

CONTENT

LETTER TO EXHIBITORS..... 3

EXHIBITION SCHEDULE (Timetable) 4

RULES & REGULATIONS FOR EXHIBITOR PARTICIPATION 5

VENUE DETAILS AND EXHIBITION FACILITIES..... 7

INSURANCE AND EXHIBITION LIABILITIES GUIDELINES 9

SHELL SCHEME BOOTH INSTRUCTIONS 11

INSTRUCTIONS FOR CONSTRUCTION OF BOOTHS..... 13

EXHIBITION GUIDELINES 18

ELECTRICAL SERVICES GUIDILINES 20

FIRE SAFETY & SECURITY REGULATIONS 22

DISCOVERED SERVICE PROVIDERS..... 24

LISTING OF VARIOUS FORMS 27



LETTER TO EXHIBITORS

Dear Exhibitor,

This Manual contains details, technical guidelines, rules and regulations for participation & booth construction for "India AI Impact Expo 2026". We request you to carefully review these guidelines and specifications. Compliance with this manual is mandatory for all exhibitors, contractors, and service providers. The manual also contains forms for various facilities and services being either provided by Organisers (STPI - Software Technology Parks of India) or the service agency specially appointed for your hassle-free participation.

We request you to kindly fill in these forms and send them to the organisers or the agency concerned before the deadline mentioned on each form to ensure the timely delivery of services.

In case of any ambiguity, inconsistency, or interpretation arising from this manual, the decision of the Organiser shall be final and binding.

For clarification and the return of the forms, please contact:

Organiser

1st Floor, Plate B, Office Block-1, East Kidwai Nagar, New Delhi 110 023

Email: aiexposales7@stpi.in

We look forward to your continued support and cooperation and wish you successful participation at the expo.

Thankyou,
STPI Secretariat

EXHIBITION SCHEDULE (Timetable)

Exhibition: 16 - 20 February 2026

Timings: 1000 hours - 1800 hours

Date & Time	Halls	Day	Events
Build up Period			
13 th February 2026 1100 hours onwards	1, 2,3,4,5,6,14 (GF)	Friday	Handing over the space to bare / raw space exhibitors
13 th February 2026 1200 hours onwards		Friday	Delivery of Freight to bare / raw space booth
15 th February 2026 1100 hours onwards		Saturday	Handing over the space to shell scheme exhibitors
15 th February 2026 1200 hours onwards		Saturday	Delivery of Freight to shell scheme booths
15 th February 2026 1600 hours		Saturday	Completion of all booths - both Raw & Shell Scheme
After taking possession (if applied for)		Friday – Sunday	Temporary Electricity to exhibitors
15 th February 2026 1600 hours		Sunday	All unwanted stores / refuse to be cleared Final Cleaning of halls and completion of all booths.
16 th – 20 th February 2026		Monday - Friday	Permanent Electricity
Exhibition Period			
16 th February 2026 (1000 hours)		Monday	Opening Ceremony
16 th – 20 th February 2026 1000 – 1800 hours		Monday - Friday	Trade & Professional Visitors
20 th February 2026 1600 hours		Friday	Exit Passes (All Exhibitors must take duly signed and Stamped Exit Pass from the Organisers by 1600 hours on 20 th February 2026)
Dismantling Period			
20 th February 2026 (1800 hours – midnight)		Friday	Dismantling and removal of exhibits and materials
20 th February 2026 2400 hours		Friday	Site Closes

RULES & REGULATIONS FOR EXHIBITOR PARTICIPATION

Organiser

Software Technology Parks of India (STPI) is the organiser of “India AI Impact Expo 2026”

Venue, Dates & Timing

"India AI Impact Expo 2026" will be held at Bharat Mandapam, New Delhi, from 16th to 20th February 2026.

Visitors will be allowed:

16 th February 2026:	1000 hours – 1800 hours (Restricted hours for visitors)
17 th February 2026:	1000 hours – 1800 hours
18 th February 2026:	1000 hours – 1800 hours
19 th February 2026:	1000 hours – 1800 hours (Restricted hours for visitors)
20 th February 2026:	1000 hours – 1600 hours

Exhibitor

Corporate / Country Pavilion / Public Sector Units / Ministries / State Government / Academia / Startups / Research Organisation booking raw space or shell scheme booths for participation will be called an exhibitor.

Exhibition Participation Payment Terms:

Exhibition participants must pay to the Organiser along with 100% payment before **31st January 2026**. Participation will be accepted on a first-come-first served basis. The payment paid by the participant will be refunded in case the application is rejected by the organisers subject to taxation. All payments will be made either through online transfer / Bank draft payable and drawn in favour of “Software Technology Parks of India”.

Bank Transfer Details for Indian & Overseas Exhibitors:

Beneficiary Bank Details:

Bank Name & Address	:	AXIS BANK LTD.
Address	:	Level 1, Gurumehar, A-12, Ring Road, South Extension- Part 1, New Delhi 110 049
Name of Account	:	Software Technology Parks of India
Bank A/c No.	:	925010055262717
IFSC	:	UTIB0005108
SWIFT Code	:	AXISINBX126
GSTIN	:	09AAATS2468J1Z4
PAN No.	:	AAATS2468J
Email	:	romy.gupta@stpi.in

1. Allocation of space: Organiser will have sole discretion in the allocation of space. However, due consideration will be given to the choice and requirements of participant.
2. Catalogue entry for exhibitors: Each exhibitor is required to share company's details as required in the Form 1. This could be also used for exhibitor's directory.



3. Goods and Services Tax (GST): As per the Government of India regulations, GST is levied on all exhibition-related services. This tax is applicable to booth space rentals, electrical charges, and other Exhibition-related services for the exhibition. GST at the rate of 18% will be charged on the taxable amount.

Violation of Rules

In the event of violation of any rules, organizer will have the right to seal the booth of the exhibitor.

Disputes

Disputes, if any, arising out of unresolved matters between exhibitor and organizer shall be settled by arbitration in accordance with the Arbitration and Conciliation Act 1996. The arbitration proceedings will be conducted in English and at New Delhi, India only.

Force Majeure

if the exhibition is abandoned, cancelled, or suspended in whole or in part by reasons of war, fire, national emergency, labor, non-availability of exhibition premises or any other cause not within the control of the organizer, the organiser shall be under no obligation to refund any such rental and part thereof and shall be under no liability for any actions, claims, or losses.

VENUE DETAILS AND EXHIBITION FACILITIES

Halls 1, 2, 3, 4, 5, 6 & 14 (GF), 2,3,4,5, (FF)

Bharat Mandapam

New Delhi 110 001

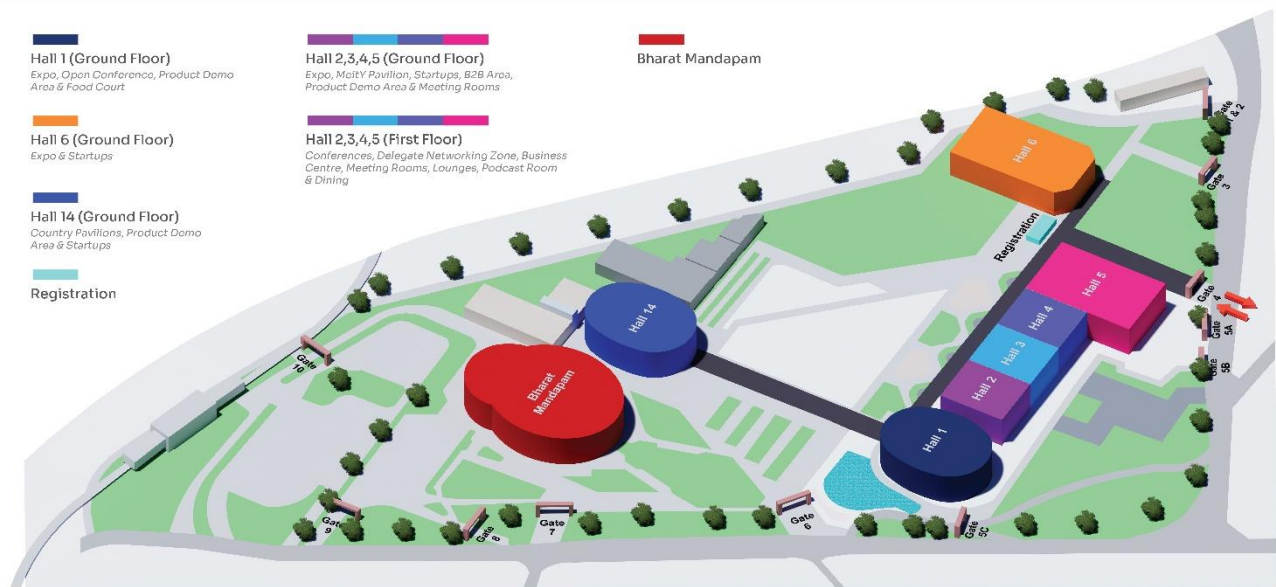
Location: <https://maps.app.goo.gl/37hY1y49ujd2eLuRA>



February 16-20, 2026

Bharat Mandapam, New Delhi

www.impactexpo.indiaai.gov.in



Entry and Exit into Exhibition Venue

Since the exhibition venue falls in the NDMC area of New Delhi, there are many restrictions for movement of heavy vehicles in that area. Exhibitors may find out specified time schedules and permissions required from the Delhi Traffic Police and accordingly plan their movement of exhibits into the exhibition venue. At the exhibition venue, vehicles with the exhibition materials will be allowed to enter through a designated entry. For people visiting the exhibition during exhibition days, specified alighting points will be indicated through signage where they can get down. The car can go to the parking lot as indicated through the signage at the venue.

Entry into Exhibition Halls will be based on exhibitor passes or digital badges issued by the organizer. Entry of vehicles is permitted only in the parking area of the expo center. Exit passes will be necessary for exhibits/materials to be taken out of Exhibition Halls.

Registration and Ticket Counters

To assist both business and general visitors, registration counters will be set up in an accessible area of the site.



Food Court

The organiser has arranged a food court area operated by a leading caterer, offering lunch and snacks for exhibitors, visitors, and attendees on a payment basis.

VIP Lounge

This lounge will be situated at the Exhibition Site and staffed by the organisers. Exhibitors expecting visits from Ministers, Heads of Delegation, or VVIP/Senior Officials must notify the organisers at least 72 hours in advance to ensure appropriate protocol and security arrangements.

Exhibitors' Parking

The organisers have arranged parking for exhibitors' vehicles at the venue. Parking labels will be issued by the organisers from the site office.

Information Booths

An information booth will be available at the Exhibition Site equipped with details on the participants, Exhibition facilities, products on display, and more. Exhibitors are encouraged to reach out to the officials at these booths for any assistance.

Meeting / Round Table Rooms

Meeting and round table rooms are available for exhibitors on a payment basis. If you would like to utilize this service, please apply online or through the India AI Impact Expo 2026 app.

Internet / Bandwidth (Lease Line 1:1)

For internet services, please complete FORM 2 to specify your requirements. For further inquiries, feel free to contact

Mr. Rupesh Srivastava at Mobile: 92123 80603 or via email: r.srivastava@pavilionsinteriors.com.

Operation of Booths

No booth will remain unattended. All booths must open at least half an hour before the exhibition's daily timings and remain open till half an hour after the exhibition day closing hours for attendees.

Vacation of Venue

All booths (shell & bare space) must be vacated at the latest by 2400 hours, midnight, 20th February 2026.

Damage to the Exhibition Hall

Exhibitors / Booth Contractors will be required to vacate the venue without any damage on the floor or venue walls, etc. and if any observed necessary damage charges would be recovered as per Bharat Mandapam Guidelines

Sales of exhibits

No counter sales will be permitted during the exhibition from the booth.

Public Safety & Security

Exhibitors must ensure proper safety and security of the attendees is catered for during their visit to booths.

INSURANCE AND EXHIBITION LIABILITIES GUIDELINES

The exhibitors shall insure, at their own cost, all exhibits, equipment, decorations, stock, booths, and any other possessions against all ascertainable risks, including but not limited to fire, theft, deterioration, loss or damage caused by water, damage arising from firefighting operations, and natural calamities, during the exhibition period as well as during transportation, display, and removal. The Organiser shall not be responsible for any claims arising from damage or loss to the booth or its contents.

Exhibitors shall be solely responsible for any accidents or incidents involving their staff technicians, employees, or exhibitors on duty in their own or adjoining booths, arising from the use of machinery, motors, appliances, or electrical power by the exhibitor or any person authorised by them, including incidents resulting in fire.

Exhibitors shall be responsible for all damages, injuries, or accidents not otherwise specified herein, including those that may be reasonably foreseeable, as well as any other damage arising from their participation in the Exhibition, whether caused directly by their own acts or omissions or by those of any third party acting under their instructions. This responsibility extends to any damage affecting the property, furniture, or buildings belonging to the Organisers or to any other party.

The Organisers expressly disclaim all responsibility for the risks referred to above, and the Exhibitor shall have no right to make any claim whatsoever against the Organisers, regardless of the cause or circumstances giving rise to such damage.

The exhibitors will obtain third-party liability insurance with adequate limits from an insurance company maintaining an A.M. Best Company rating of “A-VII” or better. This compulsory insurance must cover accidents, including any bodily injury or property damage suffered by third parties in the building containing the booth of the exhibitors, which involves the liability of the exhibitor or any of his employees and any liability due to accidents linked with “India AI Impact Expo 2026”.

The exhibitors must ensure their exhibits are on display against all possible risks that are permitted under the insurance rules. Each exhibitor is reminded that he is responsible for obtaining insurance cover for expenses incurred due to abandonment or postponement of the exhibition for any reason whatsoever.

The insurance policies mentioned above will have to include the insurer’s waiver of subrogation rights against any legal action/penalty/liability arising in the event of damage or accidents against the Executives, Representatives, Directors, and Employees of the following organisations:

- Organisers- STPI and MEITY
- Municipality or Local Administration of New Delhi
- Architects and Contractors employed by the Organizers.
- Overseas Associates
- Supporting organizations if any
- Pavilions & Interiors



The above-mentioned insurance policies must also endorse the organizers as an 'Additional Insured' under their policies to safeguard the organizers against any liability that may fall upon the organisers due to the act of exhibitors.

The period of liability of the exhibitor shall be deemed to run from the time the exhibitor or any of his employees, agents or contractors first enters the exhibition site and will continue until all his exhibits and property have been removed.

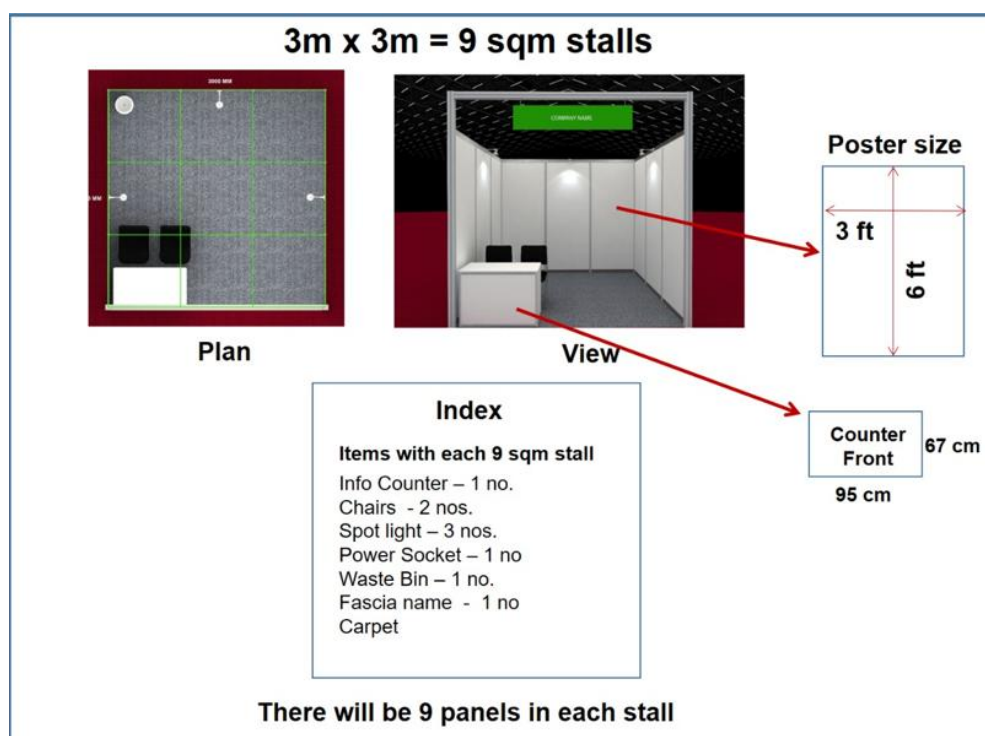
The exhibitor agrees to insure, indemnify, and hold the Organisers harmless from all costs, claims, demands, and expenses that the Organisers may incur due to any loss or injury to individuals (including delegation members, visitors, the public, and the Organisers' staff, agents, or contractors) caused by any act or negligence of the exhibitor, their employees, agents, contractors, or invitees. If deemed necessary by the Organisers, the exhibitor must provide evidence of adequate insurance coverage. The Organisers shall not be liable for any restrictions or conditions that hinder the construction, erection, completion, alteration, or dismantling of booths, nor for any failure of services provided by the Organisers. Organisers are also not responsible for the cancellation or partial opening of the Exhibition, or for any amendments to the rules and regulations resulting from circumstances beyond their control.

SHELL SCHEME BOOTH INSTRUCTIONS

Size of booth	Tables	Chairs	Spotlights	Dustbin	Power sockets (5 amp)	Common to all
9 Sqm	1	2	3	1	1	Two / Three side walls with panels, fascia with company name with vinyl cut out lettering, synthetic carpet
18 Sqm	2	4	6	1	2	

Shell Scheme booth reference design for a – 3 m x 3 m (9 sqm)

Shell Scheme Booth possession on 15th February 2026 at 11.00 am onwards.



A	Maximum Height of the Booth	2.50 M
B	Width of panel	0.95 M
C	Height of Panel	2.44 M
D	Overall height of fascia	0.30 M

(a) Wall Panels

All wall panels are made of laminated plywood in white color and are aluminum-framed.

(b) Fascia Board

The fascia board is made of aluminum framed box. The exhibiting company's name and booth numbers appear on the fascia board of the booth with 12 cm high, white capital letters.

(c) Spotlights

Lights are placed on side walls unless different positions are indicated.

(d) Carpet

All shell booth areas are provided with non-woven needle-punch carpets.

Rules for Shell Scheme Booths:

1. Minimum space for the shell scheme is 9 Sqm, and maximum 18 sqm.
2. No painting or wallpapering of panels is permitted. Exhibitors who desire to have any panel painted or wallpapered must inform the official booth fitting contractor for approval and execution of work on payment.
3. No additional fitting or displays are allowed to be attached, nailed, screwed, or drilled to the booth structure. On violation of this instruction, the exhibitor is liable to be charged by the official booth fitting contractor for damage caused to the booth.
4. The use of flammable materials for decoration of the booth is prohibited unless such decorations have been treated with fire-retarding substances. Use of heating appliances is strictly prohibited.
5. No suspension from the hall's ceiling or fixtures to the wall's columns and floor of the hall or any other part of the building structure is permitted. Exhibitors should only utilize the inner parts of the booth allotted to them for display.
6. The height of all fittings/exhibits should be restricted to 2.5 m. The rear and side walls should be 2.5 m high. Structures/exhibits (mounted or otherwise) 2.5m height must be approved by the Organisers and placed at a minimum distance of 3-4 m from the rear, sides, and front of the booth.
7. No financial credit /refund will be given by the Organisers / Official Booth Fitting Contractor for any shell scheme booth items that are not utilized.
8. Exhibitors are requested to deal directly with the Official Booth Fitting Contractor for their requirement of additional items on extra payment, by furnishing details on Form No. 6. Any dispute regarding additional items must be settled by the exhibitors directly with the official booth fitting contractors. Any damage to these items by the exhibitors will be liable for penalty.
9. Each shell scheme booth of 9 Sqm is provided with a power supply of 1 Kw load, including the lighting load, free of charge. For additional power requirements, please refer to Form No. 3.

Additional Furniture and Electrical items:

The price list of additional furniture and electrical fittings is as Form No. 6.

Ms. Swetha R. | Email: swetha.r@pavilionsinteriors.com | Mobile: +91-9355887370

INSTRUCTIONS FOR CONSTRUCTION OF THE BOOTHS

The booth fabricator of the booth will have to be within the guidelines laid down by the organiser. The exhibitors would only be allowed to construct the booth as per the design approved by the organiser. The exhibitors must get their designs approved by the organiser before 31st January 2026. All construction material, waste and empty items, etc. must be removed by the exhibitors for 1600 hours on 15th February 2026. Work regarding the construction of booths will be permitted within the booth area only or outside the hall, and in no case in the walkways in the Halls.

Booth completion:

All Booths must be completed by 1600 hours on 15th February 2026.

GUIDELINES FOR CONSTRUCTION & SETTING UP OF BOOTHS

Procedure for taking possession of Booths Possession of shell scheme booths, and raw space area will be given to the exhibitors after full payment of all dues.

Please select as applicable:

☐ Exhibitor will appoint an outside contractor to build our Raw Space booth, as detailed below.

This section should be completed by the contractor as appointed by the individual exhibitor. The Form must be returned to the Organisers by the deadline.

Contractor details:

Contracting Company Name: _____

Booth No: _____ Sqm: _____

Address: _____

Contact Person: _____ Mobile Phone: _____

Tel: _____ Fax: _____ Email: _____

☐ Exhibitor will act as an outside contractor to build their own Raw Space booth during the move-in / move-out period, as completed below.:

Exhibiting Company: _____ Booth No: _____

Contact Person: _____ Mobile No.: _____

E-mail: _____ Signature: _____ Date: _____

☐ Exhibitors appoint official booth contractor to build their own **Raw Space** booth during the move-in / move-out period.

Refundable Security Deposit Demand Draft as per below details:

Booth Size	Refundable Security Amount
Up to 50 sqm	INR 30,000/-
51 - 100 sqm	INR 50,000/-
101 - 200 sqm	INR 75,000/-
201 - 400 sqm	INR 100,000/-
401 sqm & above	INR 150,000/-

Please note only a Demand Draft will be accepted, no cheque or cash.

Damage & Performance Bond to be paid in a Demand draft only by the booth contractor to the Organiser in advance or when they register at the exhibition site for booth possession. This will be held against damages to the venue, and/or the disposal of booth construction waste left on-site after the event. Any breach of the Organiser's / venue's regulations may also cause the deposit to be forfeited.

☐ We will deposit the Demand Draft no. _____ dated _____ drawn on _____ for amount ☐ INR 30,000.00 / ☐ INR 50,000.00 / ☐ INR 75,000.00 / ☐ INR 100,000.00 / ☐ INR 150,000.00 in favour of Software Technology Parks of India payable at New Delhi towards Damage for booth building / dismantling deadlines. (Please mention booth no., exhibiting company name and Contractor's name with mobile no. on reverse of Demand Draft. Please scan both sides of the draft and email to us)

Only bank draft in favour of Software Technology Parks of India (Delhi) must be deposited at (1st Floor, Plate B, Office Block-1, East Kidwai Nagar, New Delhi 110 023) by booth fabricators/agencies/exhibitors. This is to ensure that all work is completed within the stipulated time/guidelines during build up as well as the dismantling. The security deposit will be forfeited if the booth is not completed in all respects before 6:00 pm on 15th February 2026, or the booth space) is not cleared during dismantling 12:00 midnight on 20th February 2026 or any other violation of rules as per our term's conditions.

The person appointed to take possession of the booth must have the following authorization letter from the exhibiting company on their letterhead.

"We hereby authorized Mr. (Name of Person) Designation to take possession of our booth number in hall number The above-mentioned person on behalf of the company, will now be responsible for the booth and the exhibits on display."

The authorisation letter must be submitted to the site office of the organisers at the venue.

Time schedules for taking Possession of Booths As per the schedule given in Rules & Regulations (Page No. 4).

Construction of Booths

In case the exhibiting company opts to utilise the services of a construction or fabrication agency other than the officially designated one, they must obtain prior design approval from the Organiser. Contractors who do not fall within this designation will not be allowed to enter the halls or perform construction work without prior authorisation.

Specific Architectural Control and Guidelines

The width of passages shall not be less than 3 meters or as marked on the copy of the layout plan, while the passages inside the booths shall not be less than 2 meters in clear width. The minimum 50% width of the aisle side coverage should be open.

For booths with one, two, three, or four open sides (island booths), as illustrated in the layout plan, participants must keep the open side free of any panels that could block visitors' views. However, they are permitted to in booth low partitions no higher than 1.2 meters, provided that proper entry and exit points are maintained.

The exhibition hall features fire curtains; therefore, solid constructions are prohibited beneath the fire curtains, and a clearance of approximately four feet must be left around the area directly underneath them. Please refer to the floor plan for details regarding your booth area.

Contractor Insurance:

It is important to note that contractors must have their own insurance coverage in place.

Booth Height Limits:

The normal heights of construction of partitions (back and side walls) shall be limited to 2.5 meters or 8 feet from the ground, except for the open side as shown in the layout plan. However, additional height of one side / two sides features could be considered depending upon the area and location of the booth. The branding element or the fascia can go up to a maximum height of 5.0 mtrs from the ground, depending upon the area and location of the booth. No construction of any design element/structure will be allowed above 5.0 meter height.

Structures/exhibits (mounted or otherwise) between 2.5 meters and 5 meters in height must be approved by the organisers and placed at least a minimum gap/distance of 1 meter from all sides within the booth.

No construction shall be permitted in front of emergency doors, service doors, electric distribution boards, switch rooms, toilets, and other Exhibition facilities. The unauthorized construction undertaken in front of such facilities shall be removed at the costs & expenses of defaulter participants, and the organisers would also levy a penalty as deemed fit.

No support from the existing constructed structures of Exhibition halls, i.e., ceiling, walls, columns, etc., shall be permitted. Any damage caused to the infrastructure shall be recovered along with the necessary penalty from the participants concerned.

Organiser recommends bringing only prefabricated structures to the site:

- 1) A prefabricated booth is one that arrives at the exhibition venue in pre-made component pieces, ready for assembly, thereby minimising or eliminating on-site construction work.
- 2) The use of raw materials for constructing main structural elements—such as walls, branding, archways, fascia, flooring, counters, and similar components—is strictly prohibited on site.
- 3) All booth elements, including walls, branding, archways, flooring, fascia, counters, and related structures, must be fully fabricated in advance.
- 4) The booth structure must be delivered to the venue in a condition that allows for assembly only, with no fabrication or modification on site.

- 5) Booth platforms must be pre-cut to size prior to arrival at the venue, and a 1-meter access ramp is mandatory.
- 6) At the conclusion of the exhibition, the prefabricated booth must be dismantled into its component parts and removed from the venue for transport.

The booths requiring compressed air and special power requirements should be preferably located at the periphery of the halls, as it will be convenient to provide such facilities without crossing over the public passages. In case these requirements are not made known to organisers at the time of booking space, or cause hindrance to public movement or due to any technical constraints, these may not be provided. Exhibitors booking raw space are required to submit their design drawings at least fifteen days before the start of the exhibition, and the plans would be scrutinized within 7 days after their submission to the organisers. All exhibitors must strictly follow the architectural guidelines laid down in the manual. No deviations will be permitted. The decision of the organisers of “India AI Impact Expo 2026” as regards the approval of the plan shall be final and binding upon exhibitors, and the work must be carried out as per the approved drawing only.

Exhibitors with raw space are required to submit their booth designs, including elevations and floor plans, for approval by January 31, 2026. The drawings should distinctly outline the layout of exhibits, logo specifications, available electrical points, and more. Additionally, it's important to clearly indicate wall or panel heights, as well as the locations of exhibits and meeting rooms.

The decision of the organisers as regards the approval of the plan shall be final and binding upon exhibitors, and the work must be carried out as per the approved drawing only.

All displays will be inspected during the set-up days, and any exhibitor deviating from the regulations must make modifications as suggested by the Organiser at their own expense prior to the show opening.

Raw Space Booth holders can fabricate their booths as per the approved design; however, no damage/nauling/ digging is permitted on the floor and is subject to penalty.

The following are strictly prohibited:

1. Mezzanine floor is not permitted.
2. Use of electrical flash, flashguns etc.
3. Cloth Banners, Velvet Banners or Velvet Covers on the panels/table.
4. Stage shows of presentations without prior permission in writing from the Organiser.
5. Painting, Coloring, Wallpapering, and sticking of Thermofoam cut letters, Nailing, or drilling of panels.
If you require assistance in hanging or displaying your exhibits, please consult the Official Booth Contractor.
6. Hanging of items from the Hall ceiling or parts of it
7. Storage of any kind behind the display walls
8. Digging, Grouting, or cutting the floor
9. Exhibitors / booth contractors are responsible for cleaning their booth/material during the setup/construction period.
10. Highly flammable items are not to be used.

It is mandatory for Exhibitors with 2 or 3 or 4-sided open booths to arrange displays in such a way that there is no obstruction on any of the open sides. This will ensure free movement and give exhibitors adequate visibility and transparency. Exhibitors are not allowed to obstruct the view or adversely affect the displays of other exhibitors.

Access must be given to any Fire Exit, Electrical box, Service room, etc., falling within the exhibitor's booth area. It is mandatory to leave a minimum opening in the partitions against the natural wall to provide access for electrical fittings etc.

Sound engineering practice would be employed for the work of electrical wiring from the main switches to the lights and other fixtures. All electrical wiring work for Raw Booth will be carried out only by licensed electrical contractors. No overloading of the connection at any point of electrical output beyond the sanctioned load is permissible. Each Raw Booth should have an adequately rated switch fuse unit, MCB or cut-out to enable isolation in case of any emergency/overloading.

Electrical wiring under the carpets is a potential fire risk. Wherever these are unavoidable, adequate precautions should be taken by covering these wirings with wooden ramps. Wiring with joints should not be provided under the carpet. The electrical equipment in the booth must be earthed as per the Indian Electricity Rules, 1956, amended up-to date.

Power factor improvement capacitors should be provided with connected equipment wherever motors of 5 hp or above are used.

In case of violation of any Guidelines specified above or specified by any other law-enforcing agency, Organisers reserve the right to close the booth/booth/pavilion or levy a fine or get the construction removed at the risk and cost of the exhibitor. No claim for a refund or compensation would be entertained in such cases.

EXHIBITION GUIDELINES

Storage, Removal of Waste and Cleaning

The Organisers will not provide any storage facilities for packing cases, surplus materials, or other property of the Exhibitor. Arrangement for safekeeping of such items must be made with Official Freight Forwarder, or they should be shifted to your local go-down.

During the construction and dismantling period, aisles in the exhibition halls must not be obstructed with packing materials, construction materials or debris. Contractors are responsible for removing their own offcuts and wasting each day of the buildup and breakdown. Failing this, the Organiser reserves the right to invoice the Exhibitors for the removal of excessive packing materials, discarded crates, cartons & booth building material.

Conservancy

While the Organiser will make arrangements for cleaning the passages, it is the responsibility of the Exhibitors to get their Booths cleaned and their equipment dusted in the evening. No Sweeping will be allowed after 0900 hrs. The official conservancy agency can be contacted to organize the cleaning of your booth on a payment basis. Please fill in **Form 6**.

Replacement of Exhibits

No removal or delivery of exhibits and other exhibition material in or out of the exhibition hall during the opening hours of the exhibition is permitted. Such removal, delivery or replacement of stock may only be conducted before opening hours in the morning or after closing time in the evening. For security, to remove any item of your display from the hall during the show days, an “EXIT PASS” must be obtained from the organisers.

Removal of Exhibits

Exhibitors are allowed to remove the exhibits from the booths after 1800 hours on 20th February 2026. All utilities will be disconnected after 1800 hours, and exhibitors are requested to keep the aisles clear of cartons and crates to enable the removal of aisle carpeting. The removal of the exhibits and booth materials must be completed by midnight hours on 20th February 2026. After this period, the organiser will be at liberty of removing and storing the goods in other places at the cost and risk of exhibitors.

Entry Pass / Badges

Badges which permit entry into the Exhibition Halls will be issued by the organisers (STPI) from the site office from 14th February 2026 at 1100 hours to the Exhibitors and Service Agencies for the buildup period and for the Exhibition period. Entry to the hall will be permitted based on these passes.

Exit Pass

For taking out the Exhibition Materials and Exhibits after the closure of the Exhibition, participants would need to obtain a final exit pass from the Organisers. The Exhibitors should contact the Hall manager to obtain “No Dues certificates” and approach the Exhibition secretariat for an exit pass.



Please note: Exit passes will be given to exhibitors only on condition that all dues towards participation in the exhibition are clear.

The copies of permission granted will be retained by the Organiser's office set up at the Exhibition Venue, Security Personnel at the Gate, and the Exhibitor.

Demonstrations of working exhibits

An exhibitor intending to demonstrate equipment in his booth must:

1. Provide the Organisers with full details in writing of any working exhibits involving moving parts, naked flame, lasers or other dangers.
2. Consider the safety conditions under which the exhibits will be demonstrated, including safety guards and screens to prevent accidents or injury to both visitors and staff.
3. Cause no annoyance to visitors or other Exhibitors. If elevated levels of noise or other objectionable factors are involved, demonstrations may take place at the time stipulated by the Organisers, who reserve the right to terminate a demonstration at any time.
4. Ensure that no naked switches are there so that machinery cannot be activated by accident or interface by visitors.

ELECTRICAL SERVICES GUIDELINES

1. Electrical Supplies

The electric power supply available in India is:

Single / 3 / Phase	220/ 440 volts	10% fluctuations
Frequency	50 cps	3% variation

Official electrical personnel responsible for the supply of power will be entrusted with the authority of regulating and controlling the power supply to the Exhibition Halls and individual booths. Each booth will be provided with electric power at one or more main points, depending on the total load requirements. Exhibitors should use it.

Distribution Boards for feeding power to their machines. Individual isolation switches should be provided for each machine. Exhibitors should use either armoured cables or metal conduits for connecting the power supply to machines.

The work of drawing power from main points to machines/exhibits is to be conducted by the exhibitors, at their own cost. Exhibitors may engage the services of their own personnel or authorized electrical contractors for wiring work inside their booth, subject to the condition that they are duly licensed to undertake electrical work. Exhibitors are advised to exercise the highest level of safety precautions for electrical wiring. The service charge of the electrical contractor is to be borne by the Exhibitors and is payable directly to the contractors.

The Exhibitors should connect power to the machines and exhibits as per the requirements given in their application. Connecting power to the Exhibits other than those mentioned in the Electricity requisition Form No. 3 or more than the specified load or the allotted by the Electrical Department will not be permitted. The organisers may impose a penalty in such cases.

Exhibitors must install separate and independent switches in the booth for their machines / exhibits. Alternate connections or throw-over switches are not allowed. In case power is supplied to the booth from two or more main points; Exhibitors must distribute the load as per the capacity of the respective switchboards in consultation with the Exhibition Electrical Department. The Exhibitors requiring single-phase power for lighting purposes should conduct necessary wiring from the three-phase outlet through two-pole single-phase switches, if necessary, for further distribution. After the electric wiring work is completed, the exhibitors must obtain a completion report from the Electricians or Contractors engaged by them and file the same with the Exhibition Electrical Department. Actual connected load for the individual machines/exhibits is to be mentioned in the report. Power will be released only after the wiring work is conducted.

All the main electric supply points must be kept easily accessible for operation and repairs in the event of an emergency. Main electrical supply points should be concealed or covered.

Exhibitors are advised to install stabilizers and/or UPS systems for sensitive or sophisticated machines and exhibits. If any equipment is sensitive to floor conditions, the placement of steel plates underneath the machines is recommended.

2. Electricity Charges

Organisers have formulated a flat rate of connected load (single and three phase), which will be the basis for charging power and lighting consumed during the exhibition. This rate is subject to revision. It is essential for all exhibitors to give complete details of the power requirement and submit it to the Organiser in the prescribed Form No. 3 for electricity requirement.

Each Shell booth will be entitled to a single-phase load of 1 Kw per 9 sq meters, including the load they consume for lighting purposes without any extra charges. This load is sufficient for lighting three spotlights and using of a TV or a Computer. For running any machine / equipment, all exhibitors must apply for additional power. For this additional load, the exhibitor must pay Rs. 11,000 / US\$ 130 per kw plus taxes as applicable for show days.

For Bare space Exhibitors, the electricity connection and consumption charges are not included in participation charges. They must pay for the electricity charges depending upon the power and lighting load of their booth.

Under no circumstances will the Exhibitors be permitted to decrease their electricity requirements. Request for additional electricity load may be considered, subject to availability. Electricity will be provided from 15th February 2026.

3. Temporary Electric Supply

Temporary power supply for erection can be made available from 13th February 2026

FIRE SAFETY & SECURITY REGULATIONS

Fire Safety

Firefighting equipment will be strategically placed throughout the exhibition halls. However, exhibitors are encouraged to take necessary precautions and provide essential equipment at their own booths. Additionally, exhibitors should have guards or protectors on machines and exhibits during demonstrations to prevent visitor injuries.

Exhibitors and their staff within the exhibition booth bear direct responsibility for implementing fire safety measures, including addressing minor fire incidents. Their responsibilities include:

Familiarising themselves with the overall layout of the exhibition halls and identifying the locations of exit doors, exit routes, emergency routes, and emergency exits.

Avoiding the use of flammable materials for decorating all booths, offices, etc., unless treated with fire-retardant substances. Displaying or exhibiting explosive, chemical, flammable, dangerous, harmful, or noxious substances is prohibited unless approved by the organisers.

Not using heating appliances for cooking food within the exhibition booths.

Keeping all flammable and combustible waste, such as empty boxes and containers, away from the exhibition premises and disposing of them in designated areas. If these items are not removed, the organisers will dispose of them at the exhibitor's expense.

Storing items of any kind behind booths or near electrical services is not allowed.

Helium balloons are prohibited inside the halls.

Ensure that all displayed electrical wiring, decorations, and heating appliances meet adequate capacity and quality standards, in accordance with approved specifications. Minimise cable joints wherever possible and ensure that any necessary joints are properly sealed and secured to prevent sparking, overheating, or electrical faults.

Ensure power consumption does not exceed allocated capacity to prevent tripping of main circuit breakers and the imposition of penalty charges on defaulting exhibitors.

Altering or interfering with main circuit breakers or electrical fittings is strictly prohibited. Any additional electrical connections must be carried out by the official electrical contractor. All electrical faults must be reported to the Organisers' Office or directly to the official electrical contractor.

Always observe and enforce fire safety precautions, particularly during fabrication works. Do not discard lighted cigarette butts or matches in or around exhibition booths.



Smoking is prohibited in the exhibition halls and all public areas during the exhibition period. These areas will be marked as "No Smoking."

Address any minor fire incidents within booths or offices by using the nearest fire extinguisher.

Familiarise yourself with emergency exit routes and the nearest emergency exit location in case of a major fire incident.

Do not obstruct exits, exit routes, emergency exits, or passages.

All flammable disposable materials (such as empty boxes and other wrappings) should be promptly removed from the exhibition premises.

In the event of a fire incident, take the following actions:

If the fire cannot be controlled with a portable extinguisher, raise the alarm by shouting "Fire, Fire" to summon assistance. Proceed with the Fire Watch Personnel stationed in the exhibition halls. In case of a major fire incident, direct and guide visitors and occupants through the exit routes and emergency exits for quick evacuation.

Facilitate access and cooperate with the organisers, fire safety supervisory staff, and Fire Watch Personnel for inspections. Offer all possible assistance to fight the fire and salvage equipment or materials.

Ensure the swift removal of equipment or cars parked in the area during a fire incident in static display or car park sections.

Security Regulations

1. Exhibitors managing the booth and their temporary staff must always wear badges to gain entry to the exhibition halls.
2. Badges can be obtained upon taking possession of booths from the organiser's office on-site.
3. During show days, exhibitors may enter half an hour before the show opens and must leave half an hour after the show closes each day.
4. Care should be taken to safeguard small and portable items.
5. Hand-carried items or any equipment exiting the exhibition hall will require an exit pass.
6. While the organisers will maintain general security surveillance throughout the exhibition period, the security of individual booths remains the responsibility of the exhibitors. Booths should not be left unattended during the show period, especially before the show begins and after it concludes on the final day.
7. Therefore, exhibitors are encouraged to hire security personnel for their booth, exclusively from the appointed agencies. Security personnel from any other agency will not be permitted to enter or manage the booths of individual exhibitors or group pavilions.
8. Exhibitors should complete Form 6 for any security personnel requirements, preferably before January 31, 2026. Please note: For security reasons, no unauthorised security personnel will be allowed in the exhibition halls.

DISCOVERED SERVICE PROVIDERS

Booth Design and Fabrication Agency

Pavilions & Interiors (I) Pvt. Ltd. has been appointed as the Event Partner to take up the work of setting up booths. Exhibitors may contact the official contractor for additional furniture and electrical items. Additional requirements can be booked through Form No. 6 directly from the agency.

Pavilions & Interiors (I) Pvt. Ltd.

A-63, Sector 57
Noida 201301

Contact Person:

Ms. Mary S. Ngamlai

Email: mary.ngamlai@pavilionsinteriors.com

Mobile: +91 72 9006 0789

Ms. Sheeba Khan

Email: sheeba.khan@pavilionsinteriors.com

Mobile: +91 81 7879 5534

For any other service requirement, kindly get in touch with Ms. Sheeba Khan as per the details mentioned above.

Freight forwarding & onsite material handling

The approved freight forwarding & onsite material handling agencies are mentioned below. All exhibitors of India AI Impact Expo 2026 are requested to avail the services of this agency only, for their freight movement to ensure timely delivery.

RE Rogers India Pvt. Ltd.

Julena Commercial Complex, 1 Pocket H, Sarita Vihar
New Delhi 110 076

Mr. Anand Bisht

Sr. Deputy General Manager - Sales

Mob: +91 87 5039 8816

Email: anand@rogersworldwideindia.com

Forklifts, cranes, etc. from forwarders/transporters other than the official agent will not be allowed to operate inside the venue. All expenses for material handling are borne by the exhibitors

ON-SITE HANDLING TARIFF FOR INDIAN EXHIBITS

**INDIA AI IMPACT EXPO 2026,
16 - 20 FEBRUARY 2026, BHARAT MANDAPAM, NEW DELHI**

1. Offloading and Shifting to Booth	Rs. 500/- per 500 kgs or part thereof.
2. Unpacking & Placement of Exhibits	Rs. 500/- per 500 kgs or part thereof.
3. Depalletization of Exhibits	Rs. 500/- per 500 kgs or part thereof.
4. Positioning & Re-positioning of the exhibits (each time)	Rs. 500/- per 500 kgs Minimum Rs. 500.
5. Removal of empties for storage & return empty cases after the close of the exhibition.	Rs. 400/- per cbm /per day
6. Repacking Exhibits	Rs. 500/- per 500 kgs or part thereof.
7. Palletisation of Exhibits	Rs. 500/- per 500 kgs or part thereof.
8. Shifting from Booth & Loading	Rs. 500/- per 500 kgs or part thereof.

PLEASE NOTE:

**Handling charges will be charged based on actual weight or volume weight, whichever is higher.
@ 1 CBM = 500 KGS.**

- Heavy lift surcharge applicable in addition to the basic handling charges as mentioned in point 1 above:
 - For a single piece weighing between 3,000 kgs to 5,000 kgs: Surcharge 25% extra
 - For a single piece weighing between 5,000 kgs to 8,000 kgs: Surcharge 35% extra
 - For a single piece weighing more than 8,000 kgs : Surcharge 50% extra
- In case the machine is raw on the base, the removal of the base would be treated as unpacking and would be charged accordingly.

Charges on the same basis would be applicable for the return movement as well.

HIRE OF EQUIPMENT (with driver & without labour) FOR ASSEMBLY & ERECTION PURPOSES ONLY

1	Hydraulic pallet	2 Ton Capacity	Rs. 300 per hour Minimum Rs. 600
2	Forklift	3 Ton Capacity	Rs. 600 per hour Minimum Rs. 1,200
3	Forklift	5 Ton Capacity	Rs. 1,000 per hour Minimum Rs. 2,000
4	Crane	10 Ton Capacity	Rs. 1,500 per hour Minimum Rs. 3,000
5	Crane	14 Ton Capacity	Rs. 2,000 per hour Minimum Rs. 4,000
6	Labour		Rs. 150 per hour per man Minimum Rs. 500

Please note:

The above charges are applicable from 0930 – 1930 hours. For services required after these hours, a surcharge of 25% shall be applicable on the above.

1. It is compulsory for the exhibitors to use the services of approved handling agencies at the exhibition site. The packages that can be easily carried in hand (packages not exceeding 50 kgs each) can be handled by the exhibitors on their own.
2. Exhibitors should advise transporters to carry a “Weigh-Bridge Certificate” so that there would be proper assessment of the weight to be handled by the handling agency.
3. Exhibitors should send product leaflets along with the packing list to the approved agencies to enable them to study the products in advance for handling at the site.
4. The exhibitors are not allowed to order equipment for assembly and erection work from outside. It is compulsory to use the facilities made available by approved agencies.
5. These charges are not applicable to the exhibits cleared as temporary imports.
6. The above handling charges are applicable for buildup & windup period only.

GST: The Government of India has levied GST of 18% percent on handling charges plus on other charges except re-imbursement expenses to be invoiced by all freight forwarders and handling agents. Therefore, the same shall be charged accordingly.

LISTING OF VARIOUS FORMS

Form 1: Show Directory Listing

Form 2: Internet Bandwidth (lease line 1:1)

Form 3: Electricity Requirement

Form 4: Fascia Name for Shell Scheme Exhibitors (only)

Form 5: Booth Design Approval for Raw Space Exhibitors

Form 6: Additional Requirement (furniture, electrical and others rental items)

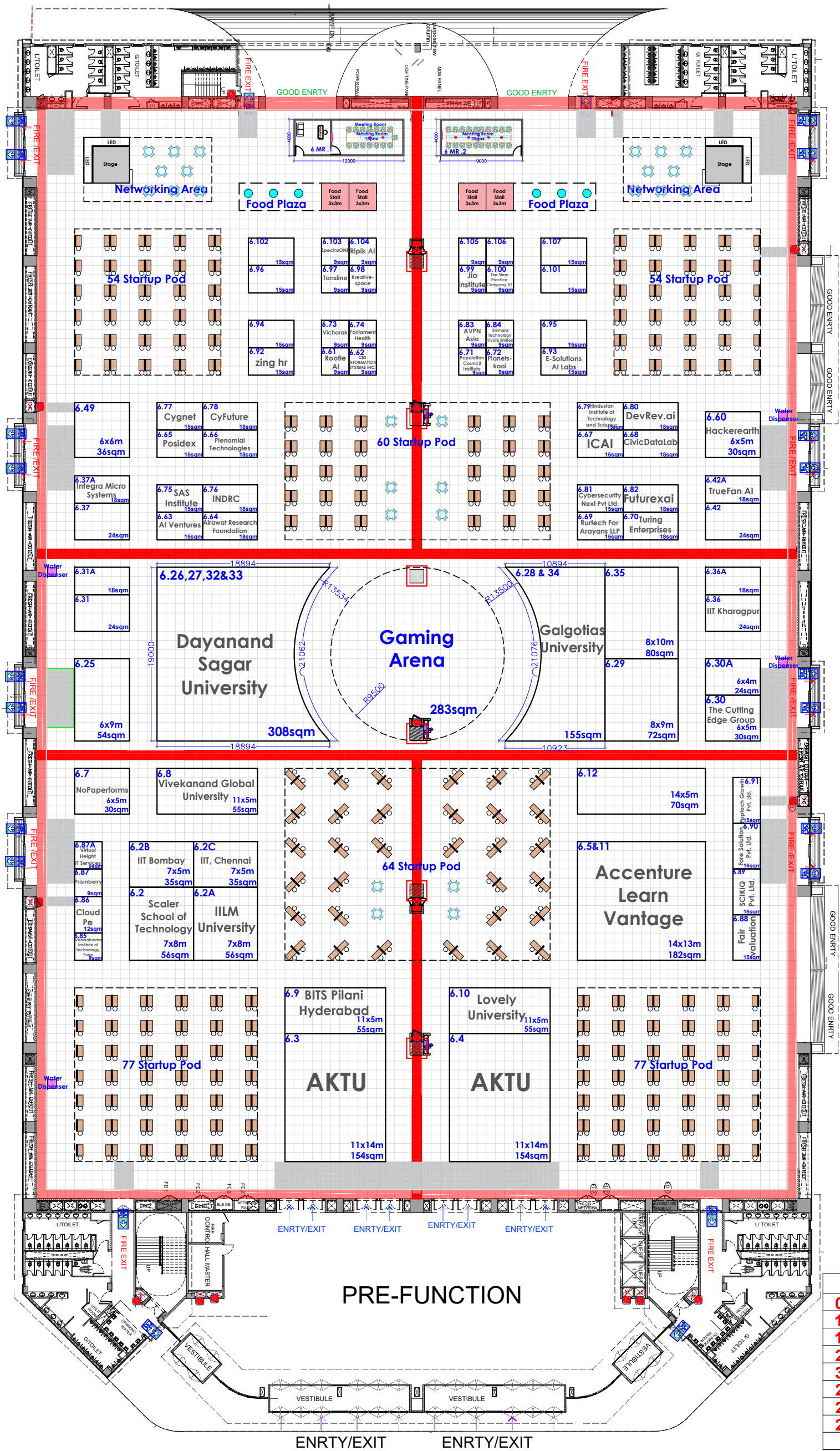
Format of Exit Gate Pass:

Please fill in the above form with the requirement on the exhibitor's portal.

<https://invite.impactexpo.indiaai.gov.in/exhibitor>

AI Impact Expo 2026 (February 16–20, 2026)

Hall - 6 Ground Floor @ Bharat Mandapam, New Delhi



Date	Revision No.
02-12-2025	1
11-12-2025	2
12-12-2025	3
20-12-2025	4
30-12-2025	5
21-01-2026	6
22-01-2026	7
23-01-2026	8

NOTES

1. ALL DIMENSIONS ARE IN MILLIMETERS UNLESS OTHERWISE SPECIFIED AND SHOULD BE VERIFIED BY THE HOLDER AT SITE PRIOR TO EXECUTION.
2. SUPERVISOR MUST UNDERSTAND ALL DRAWINGS PRIOR TO EXECUTION.
3. THIS DRAWING IS THE PROPERTY OF PAVILIONS AND INTERIORS. THIS DRAWING SHOULD NOT BE REPLICATED WITHOUT WRITTEN PERMISSION FROM PAVILIONS AND INTERIORS.

DRAWN BY

PRINCE

DATE

02/12/2025

VERSION No.

DATE

DRAWING NO:

PROJECT: AI Impact Expo 2026

CLIENT:

DRAWING TITLE: Hall - 6 G.F.Bharat Mandapam



Pavilions Interiors

India private limited
A- 63, SECTOR- 57,
Noida-201301 (U.P.)
Ph: +91-120- 4513400,
2581217/ 18
Website:
www.pavilionsinteriors.com